

**RULE I:
DEFINITIONS, PROCEDURES AND PARLIAMENTARY AUTHORITY**

1-1 New California State (NCS): NCS is a 501c4 Educational organization. The Assembly is comprised of 2 members from each county in NCS. The position of Assembly member is voluntary and select elected.

1-2 “Resolutions”: Whenever the word “Bill” is used in these Rules, it shall refer to “Resolution” and include Senate files, Assembly resolutions and Senate and Assembly joint resolutions unless otherwise specified.

1-3 “Standing” Committees: All references to Standing Committees shall refer to Select Committees.

1-4 Legislative Service Office: All references to Legislative Service Office shall refer to The Executive Branch of New California State.

1-5 Conference Committee: A conference committee is a committee of the United States Congress appointed by the House of Representatives and Senate to resolve disagreements on a particular bill. A conference committee is usually composed of senior members of the select committees of each house that originally considered the legislation.

1-6 Committee of the Whole: A committee of the whole is a meeting of a deliberative assembly according to modified procedural rules based on those of a committee. The committee includes all members of the assembly, except that some officers may be replaced. As with other committees, the activities of a committee of the whole are limited to considering and making recommendations on matters that the assembly has referred to it; it cannot take up other matters, nor can it vote directly on the assembly’s business. The purpose of a committee of the whole is to relax the usual limits on debate, allowing a more open exchange of views without the urgency of a final vote. Debates in a committee of the whole may be recorded, but are often excluded from the assembly’s minutes. After debating, the committee submits its conclusions to the assembly (that is, to itself) and business continues according to the normal rules.

In legislative assemblies, the committee stage of important bills is typically conducted by the committee of the whole, whereas lesser bills may be considered in smaller committees.

1-7 Rules Committee: Rule 13-3 (e) If a member is uncertain whether his interest in a Resolution is such as to require him to abstain from voting, he may request a ruling from the rules committee. When a request for a ruling is made, the Rules Committee shall make such inquiry as it deems necessary and shall recommend by majority vote whether the member should or should not vote on the Resolution in question.

1-8 Parliamentary Practice: The rules of parliamentary practice shall govern the Assembly in all cases to which they can apply and in which they are not inconsistent with the rules and orders of the Assembly and Joint Rules.

1-9 Suspension of Rules: No change, suspension, or addition to the rules of the assembly shall be made except by a two-thirds vote of the elected members.

1-10 Temporary Legislative Facilities: During the period when the next Assembly Legislature is housed or holds legislative sessions for New California State the words "State Capitol" or "Capitol" when used in these Rules shall be understood to mean the location of the New California State Constitutional Convention, video conferencing or by conference call.

1-11 Assembly Sessions and Terms: The Assembly shall physically meet for one (1) day during a New California State Constitutional Convention. The Assembly may be called for special session at other times during their term of office.

RULE II: SPEAKER, ASSEMBLY & COMMITTEES

2-1 Speaker of the Assembly: The Speaker of the Assembly shall be elected from the Assembly at large, and may appoint an alternate to serve in the speaker's absence. The Speaker shall make all committee appointments in the Assembly. The Speaker shall also manage the procedures on the floor and prioritize the introduction of Resolutions before the Assembly pursuant to these rules. The Speaker shall not block any Resolution from being presented to the Assembly, once it has been recorded by the Chief Clerk.

- (a) The Speaker shall take the Chair at the hour to which the Assembly shall have convened; immediately call the members to order; cause the roll to be called if a quorum be present, follow the order of Rule IV and cause the Journal of the proceedings of the previous Convention to be read
- (b) The Speaker shall preserve order and decorum; decide all points of order subject to an appeal to the Assembly, on which appeal no member shall speak more than once, except by permission of the Assembly; may speak to points of order in preference to other members; and may vote in all cases.

- (c) The Speaker shall sign all Resolutions, issued by order of the Assembly.
- (d) At each session the Speaker shall announce the Order of Business in conformity with Rule IV.
- (e) All debts incurred by the Assembly, either during session or between sessions of the Legislature, shall be paid by claims drawn on the NCS Finance Division; and all claims so issued shall be signed by the Speaker.
- (f) The Speaker is authorized to call meetings of select committees of the Assembly during periods when the Assembly is not in session and may do so through video conference meetings or conference calls
- (g) The Speaker shall be responsible for authorizing the accounts for the pay, mileage and subsistence of members and employees, and pay them as provided by law.

2-2 Removal of Officers: A vote of at least two-thirds of the elected Assembly members for the removal of any officer of the Assembly shall be sufficient to vacate the Speaker, Chair or any office.

2-3 Assembly Committees: Assembly select committees shall be appointed by the Speaker of the Assembly

2-4 Committee Membership: The membership on committees is voluntary and by appointment of the Speaker.

2-5 Changes in Committee Membership: The Speaker of the Assembly may appoint a member to fill any vacancy occurring on any Assembly select committee during the interim.

- (a) The Speaker shall appoint three members to a conference committee.
- (b) When a majority of the conferees have reached an agreement as to the contents of a conference committee report on an Assembly Resolution, the Chairman, as soon as is reasonably possible, shall have the conference committee report drafted and shall deliver the Resolution and copies of the report to the Assembly Chief Clerk and Speaker as specified in Joint Rules.

RULE III: THE CHIEF CLERK

3-1 The Chief Clerk shall keep the Journal of the Assembly and enter therein the record of the proceedings, including every question of order which shall be decided on appeal, with the decision thereon, and the hour of adjournment.

3-2 The Chief Clerk shall prepare copies of the Committee of the Whole Calendar and deliver the same in paper form or electronically to the members, and prepare such other memoranda as the Speaker may direct.

3-3 The Chief Clerk shall transmit to the Senate every resolution immediately after its passage, to which concurrence is necessary.

3-4 The Chief Clerk shall transmit all messages from the Assembly to the Senate and President of New California State unless the Assembly shall otherwise direct, and shall perform such additional duties as may be assigned by the Assembly or Speaker.

3-5 The Assistant Chief Clerk shall, in the absence of the Chief Clerk, perform the duties of the Chief Clerk.

RULE IV: QUORUM AND ORDER OF BUSINESS

4-1 Hour of Meeting; The Assembly shall meet at a time designated by the Speaker.

4-2 Quorum; When the meeting of the Assembly takes place by conference call or video conferencing, a quorum is not required in order for a vote to take place, but rules for proper notices to all members must be followed.

4-3 Absent Members and Officers; No member or officer shall be absent from the service of the Assembly except:

- (a) In case of sickness, emergency or crisis
- (b) With permission of the Speaker first obtained; or
- (c) By a majority vote of the Assembly first obtained.

4-4 Quorum - How Maintained; In case fewer than a quorum of the Assembly shall convene, the Speaker is authorized to send the sergeant-at-arms, or any other person for any or all members absent without leave.

4-5 Order of Business; The following shall be the usual order of business but the order may be changed as necessary for the efficient management of business:

- (a) Roll Call (alphabetized by County)
- (b) Prayer
- (c) Pledge of Allegiance
- (d) Reading of the Journal
- (e) Reports of Select Committees
- (f) Business on the Speaker's Desk

- (g) Resolutions and Other Business from the Senate
- (h) Motions to Discharge Committees
- (i) First Reading of Resolutions
- (j) Second Reading of Resolutions
- (k) Third Reading of Resolutions
- (l) Unfinished Business
- (m) Committee of the Whole, Special orders and Announcements
- (n) Disposition of Business from Committee of the Whole
- (o) Adjournment

RULE V: INTRODUCTION AND REFERRAL OF RESOLUTIONS

5-1 Preparation of Resolutions; Resolutions for consideration by the Assembly shall be prepared, jacketed, indexed and stored in the computer by The NCS Executive Branch before being introduced in the House designated by the prime sponsor.

5-2 Identification of Resolutions; Each Resolution presented to the Chief Clerk for introduction to the Assembly shall show on the cover its title and the sponsor's signature. The name(s) of the sponsors shall be shown on reproductions of each Resolution.

5-3 No Change of Sponsors; After the first reading of a Resolution, no change in its sponsorship shall be made.

5-4 Introduction Deadline; Resolutions that have been signed, submitted and accepted by The Executive Branch of NCS must be delivered electronically to the Chief Clerk and Speaker of the Assembly no fewer than 5 business days prior to the **NCS** Convention.

5-5 Introduction Method; After signing the Resolution jacket, the sponsor or sponsors ask the Chief Clerk to place the Resolution in that order of business "Introduction, Reading and Reference of Resolutions".

5-6 Reference to Committee; The Speaker shall refer each Resolution to an assigned committee.

**RULE VI:
SELECT COMMITTEE
PROCEEDINGS**

6-1 Resolution Delivered to Committee; Notices to Select Committees must be electronically sent to all committee members with at least a 24-hour notice

6-2 Reports and Record of Votes:

- (a) Select committees shall take charge of and report in writing on all matters referred to them respectively.
- (b) When a select committee has disposed of a Resolution by adoption of a motion to "do pass," "amend and do pass," "do not pass" or "no recommendation," the vote on final disposition shall be included in the committee report, indicating how each member voted, and the Resolution and the report shall be submitted to the Chief Clerk and Speaker of the Assembly.
- (i) When a motion to "do pass" or "amend and do pass" fails, the chairman shall report the vote on the failed motion to Executive Branch of NCS including a record indicating how each member of the committee voted. The Executive Branch will provide the report of the committee vote to the New California State Website.
- (c) For Resolutions other than those reported under subsection (b) of this rule, the Committee shall return the Resolution together with a record of Committee consideration to the Chief Clerk on the day after the last day scheduled for consideration of assembly Resolutions. Upon receipt of the Resolution and the record of Committee consideration, the Chief Clerk shall ensure the required information contained within the record is entered into the journal. The record of Committee consideration shall include the following information which shall be entered into the journal:
 - (i) When any motion referenced under subsection (b) of this rule fails, the record of Committee consideration shall include the vote of each member on the failed motion;
 - (ii) When a Select Committee adopts a motion to postpone consideration of the Resolution until after expiration of the established final date for regular consideration of the Resolution, the record of Committee consideration shall include the vote of each member on the adopted motion.

6-3 Overruling the Chairman: The chairman may be overruled only by a recorded majority vote of the committee membership.

6-4 Refusal to Vote in Committee: Any Committee member present at a meeting of his assigned standing committee who refuses to vote when the ayes and noes are called and who does not declare a conflict or is not excused from voting on the questions shall be placed on record as an affirmative vote.

**RULE VII:
GENERAL FILE AND COMMITTEE OF THE WHOLE PROCEDURES**

7-1 Placed on General File: After a Resolution has been reported back to the Assembly by its assigned committee, the report read to the body and entered in the journal, it shall be placed on general file.

7-2 Order of General File: Resolutions on the general file shall be considered in the following order: first, "Do Pass" Resolutions; second, "Without Recommendation" Resolutions; and third, "Do Not Pass" Resolutions.

7-3 Motions in Committee of the Whole: After a Resolution has been read, it shall be in order for the select committee chairman, or in his absence, a member of the select committee:

- (a) To move the committee recommendations on the Resolution and any select committee amendments. He shall move for the adoption of these amendments and give an explanation of them. After that motion has been disposed of, the sponsor of the Resolution or any other member asked to do so, shall be given an opportunity to explain the Resolution. He may yield the floor to others who may offer further explanations, questions, or
- (b) To move: (listed here in the order of descending precedence)
 - (i) To lay back on the general file without prejudice;
 - (ii) To re-refer or recommit;
 - (iii) To amend.

7-4 Motion to Rise and Report. A motion to rise and report by the Speaker or his designee shall always be in order and shall take precedence over any other motion.

7-5 Assembly Rules Apply, Exceptions; The rules of the Assembly shall be observed in the Committee of the Whole, except that:

- (a) There shall be no limit to the number of times that a member may speak on the same question.
- (b) The ayes and noes shall not be taken unless the original motion made for passage of a given Resolution, following a vote by division, has failed in the Committee of the Whole. At that time, the ayes and noes shall be taken and

entered in the Committee of the Whole report. The result of the roll call vote shall determine the action of the Committee of the Whole. If, after a roll call

vote, the Resolution fails to pass Committee of the Whole, the Resolution is deemed to be indefinitely postponed. Except as provided in this subsection, the motion to indefinitely postpone shall not be in order during Committee of the Whole.

(c) The following motions are not allowed:

- (i) The previous question;
- (ii) Call of the Assembly;
- (iii) Lay on the table;
- (iv) Adjourn;
- (v) Reconsideration.

7-6 Chair May Vote; The Chairman of the Committee of the Whole shall be entitled to vote on any matter under consideration before the committee.

RULE VIII: FLOOR ACTION ON RESOLUTIONS

8-1 There are Three Readings: Every Resolution shall receive three separate readings, previous to its being passed, and the Speaker shall give notice whether it be the first, second or third reading

8-2 First Reading: First reading shall be by title and sponsors' names only.

8-3 Laying Back a Resolution: Absent objection sustained by a majority of those present, a Resolution scheduled for second or third reading may be laid back for an additional day.

8-4 Second Reading: After the committee of the whole consideration and "Do Pass" recommendation has been adopted by the House, the Resolution shall be read a second time on the next legislative day unless laid back under Assembly Rule

8-5 Reading of Title Only: Second reading shall be by catch title only.

8-6 Question on Second Reading: The final question on the second reading of every Resolution shall be: "Shall the Resolution be read a third time?" Unless objections are made, the Speaker shall so order.

**RULE IX:
LEGISLATIVE DELIBERATION**

9-1 Speaking Limit; Except as provided by Assembly Rules, no member shall speak more than once to the exclusion of other members who have not spoken, nor more than twice to the same question, or amendment on the same day without leave of the Assembly.

9-2 Obtaining the Floor; Any member about to speak shall rise and respectfully address the presiding officer. When recognized, the member shall confine his comments to the question under consideration and avoid personalities. When finished, the member shall be seated.

9-3 Point of Order; Time Limit. Any member raising a point of order may be allowed five minutes in which to state his opinion.

9-4 Appeals; A vote of the majority of the members present shall be sufficient to sustain an appeal from the decision of the presiding officer.

9-5 Protest Against Action of Assembly; It is in order for any member or members to protest against the action of the Assembly and have the protest entered briefly in the journal.

9-6 Distribution of Printed Matter; No outside printed material shall be distributed on the floor of the Assembly unless it is identified as to its source and authorized by the Chief Clerk.

9-7 Use of Props During Debate; No chart, display, projected image, sample substance, prop or other demonstration aid or device shall be employed during debate in Committee of the Whole second or third reading without the express approval of the Speaker of the Assembly obtained in advance of the commencement of Committee of the Whole or the applicable reading. This provision shall not prevent reference during deliberation to printed materials distributed in accordance with assembly rule.

**RULE X:
DECORUM OF MEMBERS**

10-1 Call to Order While Speaking; When a member is interrupted and called to order by the presiding officer for digressing from the question, exceeding a time limit, using improper language, speaking without recognition by the Chair or wrongfully excluding others who wish to speak, he shall cease speaking and be seated at once

until it is determined whether he is in order, except he may be permitted to explain his position when asked to do so.

10-2 Explain Personal Matter; Any member may rise and be recognized to explain a personal matter but shall not discuss a question in such explanation nor speak more than five minutes on the matter.

RULE XI: MOTIONS

11-1 Seconding Motions: Unless otherwise required in these rules, no Motion shall require a second.

11-2 Withdrawal of Motion::If no member objects, any motion under consideration may be withdrawn by the mover at any time before a decision, amendment or ordering of the ayes and noes.

11-3 Precedence of Motions: When a question is being debated, no motion shall be received, except the following, which shall have precedence as listed:

(a) *Undeatable*

- I. To adjourn
- II. To lay on the table
- III. To call for previous question
- IV. To call for the question [to vote of the subject]

(b) *Debatable*

- I. To postpone to a certain date
- II. To commit or refer
- III. To amend
- IV. To postpone indefinitely
- V. The question, or main motion [re-state the motion]

11-4 The Main Motion: The main motion is debatable, can be amended and usually takes precedence over nothing. The usual form is to adopt, to pass, to approve, to concur, to elect or, in the negative of the above, which then takes lower precedence.

11-5 Motion to Adjourn; The motion to adjourn is not debatable, cannot be amended and is always in order except:

- (a) When another has the floor;
- (b) During a roll call;
- (c) During a call of the Assembly;
- (d) During the Committee of the Whole.

11-6 Motion to Lay on the Table; The motion to lay on the table is not debatable, cannot be amended and is adopted by a majority vote of the members present. A

motion to table takes the question and everything subsidiary to it to the table. A motion to table an amendment does not take the Resolution. The motion to reconsider and the previous question shall not be subject to a motion to lay on the table.

11-7 Motion to Postpone to a Certain Date; The motion to postpone to a certain date or time is debatable, can be amended and is adopted by a majority of the members present. The motion can be applied only to main motions.

11-8 Motion to Postpone Indefinitely; The motion to postpone indefinitely is debatable, cannot be amended, takes precedence over nothing but the main question which is then open to debate, and is adopted by a majority of the elected members. Adoption of the motion prevents further session.

11-9 Motion to Commit or Refer; The motion to commit or refer is debatable, can be amended and is adopted by a majority of the members present. The motion can be applied to main motions only.

11-10 Motion to Concur; With respect to consideration of requests by the Senate for Assembly concurrence with Senate amendments to Assembly Resolutions and of joint conference committee reports, only the motion to concur shall be in order.

RULE XII: AMENDMENTS

12-1 When Resolution May be Amended; No Resolution shall be amended until after it has been considered in a select committee or committee of the whole.

12-2 Amendment to be in Writing; Except for technical corrections to an amendment offered during floor debate, the Assembly shall take no action on any proposed amendment until the amendment has been reduced to writing and electronically distributed to the members of the Assembly.

12-3 Amendments in General:

- (a) The motion to amend is debatable, can be amended and is adopted by a majority of the members present.
- (b) The motion can be applied to any motion that could be stated in a different form.
- (c) "Amendment to an amendment" cannot be amended.

- (d) An amendment which is defeated shall not again be in order on the same day.
- (e) Amendments shall be in written form when submitted.
- (f) Amendments shall be filed with the Chief Clerk who arranges them in order for consideration by the Chair at the proper time.
- (g) Amendments must be germane to the subject of the main motion.

12-4 Division of the Question: Any member may call for a division of the question if a motion relating to a certain subject contains several parts, each of which is capable of standing as a complete proposition if the others are removed. It can be divided into two or more propositions to be voted on as distinct questions. The member calling for a division of the question shall clearly state how the question is to be divided. A motion to strike out and insert is indivisible.

RULE XIII: VOTING

13-1 Voting Requirements: Every member within the bar of the Assembly shall vote when the question is put, unless he is excused according to Assembly Rules.

13-2 Present Within the Bar: Any member present within the bar of the Assembly who refuses to vote when the ayes and noes are called for entry in the journal and who is not excused from voting on the question shall be placed on record as an affirmative vote.

13-3 Time of Declaring Personal or Private Interest:

- (a) A member who has a personal or private interest in any Resolution proposed or pending before the legislature shall disclose the fact to the house members and shall not vote thereon. Disclosure of a conflict shall be made:
 - (i) During the general session, prior to speaking on a Resolution in Committee of the Whole or prior to the vote on passage of the Resolution in Committee of the Whole, whichever occurs first;
 - (ii) Prior to any subsequent vote on the Resolution after a declarant first becomes aware of the conflict.
- (b) On general appropriation and re-codification Resolutions a member who has declared a conflict of interest on a section or an amendment to a section shall not vote on that section, but may vote on the entire Resolution.
- (c) Disclosure of a conflict of interest shall be entered in the journal at the time it is made. If the member later makes a declaration of no conflict of interest in the matter, prompt entry of that declaration shall be made in the journal.

- (d) As used in this section "personal or private interest" means the member shall receive or incur a direct financial gain or loss if the measure or Resolution is enacted. "Personal or private interest" does not include a financial gain or loss which shall be received or incurred by a member if the gain or loss shall also be received or incurred by a substantial class of persons.
- (e) If a member is uncertain whether his interest in a Resolution is such as to require him to abstain from voting, he may request a ruling from the rules committee. When a request for a ruling is made, the Rules Committee shall make such inquiry as it deems necessary and shall recommend by majority vote whether the member should or should not vote on the Resolution in question.

13-4 Call for Ayes and Noes: When a question is about to be taken, it shall be in order for any two members to call for the recording of the ayes and noes for entry in the journal and the names of the members shall be called in alphabetical order by County.

13-5 Interruption of Voting Prohibited: When the ayes and noes are being taken, the call shall not be interrupted for any purpose whatsoever and members shall answer the call from their seats, if possible.

13-6 Changing Vote: Any member may change his vote on a roll call of ayes and noes only after the call is completed and only before the announcement that the vote is closed.

13-7 Vote Explanation: Immediately after the vote on any question has been announced and at no other time, any member may explain his vote.

13-8 Presiding Officer May Vote; The presiding officer shall be entitled to vote on any matter under consideration.

13-9 Call for Division: It shall be in order for any member or the presiding officer to order a vote by division to verify a voice vote. Should there be doubt about the voice vote, the motion from the floor is simply to call "Division" immediately before or after the announcement of the vote. When the call is made, the presiding officer orders a standing vote, first the ayes and then the noes.

RULE XIV: RULES FOR RESOLUTIONS

14-1 Resolution General Rule: For the introduction of any Resolution the following procedure will be followed:

- (a) All resolutions shall be electronically distributed to all members, and posted on the New California State Website with electronic notice of posting distributed to all members, at least 24 hours prior to consideration.
- (b) The prime sponsor, or his designee, will be granted two minutes to address the body as to the need and timeliness of his (or her) particular Resolution;
- (c) A one-minute rebuttal is allowed to a member who is in opposition to the introduction of the Resolution. No more than two minutes will be granted for rebuttals. The prime sponsor, or his designee, will have thirty seconds to give the final response to the rebuttal;
- (d) Upon approval of two-thirds of the elected members by a roll call vote a Resolution will be accepted by the body and assigned by the Speaker to the appropriate committee.

14-2 Introduction Deadline: No Resolution will be accepted for consideration except by consent of two-thirds of the house membership.

14-3 Limit on Sponsorship: No member shall sponsor more than five (5) resolutions in any session of the Assembly.

14-4 Administering Resolution Sponsorship Limit: For the purpose of administering Assembly Rule which limits the number of Resolutions which a member may sponsor, the following shall apply:

- (a) There shall be no limit on the number of resolution drafts which a member may request be drafted by The Executive Branch of NCS.
- (b) The Executive Branch of NCS shall assign a Resolution number and jacket for introduction Resolution drafts in the order that the sponsor approves and submits the drafts for final processing;
- (c) The Executive Branch of NCS shall immediately advise the member when that member has approved and submitted Resolution drafts for introduction in an amount equal to the limit prescribed by the applicable rule. If the member thereafter submits an approval for an additional Resolution draft for final processing so as to be assigned a Resolution number and jacketed, The Executive Branch of NCS shall not process the Resolution further unless the member withdraws a Resolution that the member previously approved and submitted for sponsorship. For the purpose of this paragraph, a member withdraws a Resolution previously approved and submitted for sponsorship by:
 - (i) If the session has not convened, directing The Executive Branch of NCS to cancel the previously approved Resolution;

- (ii) If the session has convened, submitting the jacket of the Resolution to be cancelled to the Chief Clerk with a written and signed notation on the jacket to cancel the Resolution.
- (d) If the legislator wishes to request that the rule on limits be suspended for the purpose of introducing a Resolution in excess of the number authorized, the member shall have the Resolution draft as prepared by The Executive Branch of NCS distributed to the membership and then make the motion to suspend the rules. If the motion passes, The Executive Branch of NCS shall immediately jacket the Resolution, assign it a number and submit it to the Chief Clerk.

14-5 Schedule of Resolutions for Introduction Vote: To the extent practicable, a tentative list of Resolutions to be considered for introduction vote will be posted on the Legislative New California State Website.

RULE XV: HOUSE JOURNAL AND RECORDS

15-1 Journal Committee Duties: The journal committee shall meet within 48 hours following each session for the purpose of examining the Assembly journal and documenting the progress of each resolution submitted for consideration in the form of a written electronic report to the Assembly.

15-2 Reading of Journal: The previous Convention entries of the journal shall be read in full.

15-3 Journal Entries: Journal entries shall show the following:

- (a) Each successive step relative to every Resolution, shown by number and title only, from introduction into the Assembly up to and including final disposition including all proposed amendments and action on them except in the Committee of the Whole.
- (b) The full Resolution title shall be shown in the journal at time of Resolution introduction and when the Resolution is next shown in the journal after the title has been amended. All other reference to the Resolution shall be shown by number and catch line title only.
- (c) Messages from the President of NCS and the Senate.
- (d) A true and accurate account of the proceedings and roll calls of the House.

15-4 Expunge from the Journal: In the rare instance when it is desirable to express strong disapproval of matter in the journal, a member may move that it be expunged. The motion must be carried by the affirmative vote of two-thirds of the elected

membership. When matter is ordered expunged from the record, the clerk shall have a line drawn through the matter and writing across each line "Expunged by order of the Assembly membership". Each line must be dated. The expunged matter must not be blotted as to be unreadable as otherwise it would be impossible to determine whether more was expunged than was ordered. If the matter to be expunged relates to a Resolution or file, it must be ordered while the Resolution or file is in the possession of the Assembly and must relate to action previously taken by the House on the Resolution or file.

15-5 Proceedings to be Recorded:

The proceedings of the Assembly shall be electronically recorded to the extent practicable. The Executive Branch of NCS shall retain all recordings made during the session

**RULE XVI:
MAINTAINING PUBLIC ORDER IN THE ASSEMBLY****16-1 Persons Admitted Within Bar of Assembly:**

- (a) No person shall be admitted within the bar of the Assembly except members or ex-members of the Assembly, members of the Senate, employees of the Assembly and Senate, state officers, those specifically invited by Assembly members individually and those authorized by a majority of the members elected to the Assembly. Members of the news media shall be allowed at a table or area designated for them and shall obtain access thereto through the nearest door. The Speaker shall have the Assembly cleared of all persons except members and employees when requested by a majority of the members of the Assembly. Except for members, no other person shall engage in influencing the passage or defeat of legislation in the Assembly chambers.
- (b) No ex-member of the Assembly who is currently registered as a lobbyist with the New California Secretary of State shall be granted privilege of the floor while the Assembly is in session to address members of the Assembly on any issue.

16-2 Disturbances: The presiding officer shall direct any force needed to remove any and all persons who are in the galleries, rooms, hallways, stairways, entrances or grounds near the Assembly chambers who in any way hinder the orderly progress of the Assembly.

16-3 Smoking Prohibited: Smoking shall not be permitted in the Assembly chamber or in the seating area on the floor of the Assembly while the Assembly is in session.

16-4 Assembly Lounge: The Assembly Legislative Lounge room shall be designated and it is for legislators, legislative staff and legislators' guests only.

16-5 Cell Phone Usage: Members shall not conduct a verbal conversation on a cellular telephone or similar device on the floor of the Assembly chamber while the Assembly is in session.

**RULE XVII:
SPECIAL LEGISLATURE SESSION**

17-1 Special Session: When the President of New California State calls a Special Session of the Legislature, the focus of this session shall be limited to the specific object of the President's request for the session. No other item of legislative business may be taken up without approval of a two-thirds vote of both houses and the President's approval.

17-2 Location: The location of the special session may be a location as specified at the Call for the Special Session or held as a video conference meeting.

17-3 Pay and Allowances: Travel pay and per Diem is authorized for the duration of the special session, normally no more than three days unless authorized by a two-thirds vote in both houses and confirmed by the President of New California.

Reference; Mason's Manual on Legislative Procedures